

## Greater South East Energy Hub (GSEEH) Board Meeting - 15 June 2021

Due to COVID-19 restrictions, this meeting was conducted via online conference.

### Attendees

**Swapna Uddin** - Department for Business, Energy, and Industrial Strategy (BEIS)  
**Ed Barlow** (Buckinghamshire Council) - Buckinghamshire LEP (BucksLEP - **Board Chair**)  
**Matt Wragg** – Coast to Capital LEP (C2CLEP)  
**Jennie Pell** – Enterprise M3 LEP (EM3LEP)  
**Paul Kemp (PK)** – Greater South East Energy Hub (GSEEH) – **Big Engines Decarbonation & KTN Innovation Challenge**

**Maxine Narburgh (MN)** - Greater South East Energy Hub (GSEEH)  
**Erica Sutton (ES)** - Greater South East Energy Hub (GSEEH) - Secretariat support  
**Helen Pollock** – Hertfordshire LEP (HertsLEP)  
 Julia Corfield – New Anglia LEP (NALEP)  
**Jo Simmons** - South East LEP (SELEP)  
**Arthur Le Geyt** - South East Midlands LEP (SEMLEP)

### Minutes

#### 1. Apologies, Introductions

- Apologies were given by **Domenico Cirillo**, Cambridgeshire and Peterborough Combined Authority (CPCA), **Robert Emery**, Cambridgeshire and Peterborough Combined Authority (CPCA), **Simon Wyke** - Greater London Authority (GLA), **Sarah Gilbert** - (Oxfordshire County Council) – Oxfordshire LEP (OxLEP), **Ahmed Goga** Oxfordshire LEP (OxLEP), **Ellen Goodwin** - New Anglia LEP (NALEP), **Chris Starkie** - New Anglia LEP (NALEP), and **Ben Burfoot** - (Reading Borough Council) - Thames Valley Berkshire LEP (TVBLEP).

#### 2. Minutes, Actions and Matters Arising

##### 2.1 Minutes

**BOARD DECISION:** The minutes of the previous GSEEH Board meeting, 20.04.21, were agreed as a true account.

**ACTION 1.** EB to sign off the minutes of the GSEEH Board meeting 20.04.21 as agreed.

##### 2.2 Actions

- An updated log of Board actions was provided in advance of the meeting with the GSEEH Board Papers 15.06.21.
- MN advised that the actions were on track and that provision of the table of funding and funding streams would be carried forward to the next Board meeting, 13.07.21.

## 2.3 Matters Arising

- MN advised that 23 recruitment interviews for new GSEEH staff have been completed. The next step is that the CPCA HR team will conduct moderation of the contract offers, which will be done in w/o 21.06.21 while MN is on leave. Five energy-efficiency project managers need to be recruited. Four candidates are to be made offers. The other post will be re-advertised. Candidates for the RCEF posts are both good quality candidates. The Programme Manager post has good candidates, and one of them stands out.
- The Green Homes Grant, Local Authority Delivery, Phase 2 (LAD2) is now on the verge of being mobilised.

## 3. Finance Update

- MN advised that the work involved in launching the LAD2 programme, alongside the recruitment and ongoing core activity, has stretched GSEEH capacity over the last three weeks. Consequently, it was not possible to prepare a finance summary table for the GSEEH Board pack 15.06.21. However, a profile will be provided for the next GSEEH Board 13.07.21. A post is being recruited for the GSEEH to provide in-house support for financial administration of GHG LAD2.
- Forward financial actions to be undertaken include: RCEF end of year projections and grading of recruitment posts.
- There were no questions from the Board on finance.

## 4. COP26 – Events

- An update was provided to the Board by MN about some events being planned that aim to boost awareness and the impact of COP26. These events are being supported or initiated by BEIS and the GSEEH will administer and support their delivery.
- BEIS is providing funding via the five regional Energy Hubs for a series of Net Zero 'Flagship' events to complement the **Planet Mark Zero Carbon Tour**. The Tour aims to highlight the need to tackle carbon emissions, and the forthcoming COP26. A slide pack on the Zero Carbon Tour, prepared by Planet Mark and intended to inform local authorities, was circulated to the GSEEH Board by MN in advance of the meeting, along with the Board pack 15.06.21.
- GSEEH has been allocated £60k funding, which is for three Flagship events, that is, £20k for each event (of which £10k will go to Planet Mark). The three Flagship events will each require a local authority to host it, and to provide £20k match funding, either financial or in kind.
- The Flagship events will take place 31 August – 10 September 2021, on a Monday, Wednesday and Friday. A venue is required for the day. Supporting infrastructure is to be identified in Brighton, Oxford and Cambridge. The agenda comprises a morning session with a community project showcase, both physically present and streamed, and an afternoon 'Race to Zero' session which is aimed at businesses and is to be a physically present session. Planet Mark's goal is to have 100,000 business pledge to achieve the Net Zero goal.
- MN advised that there is potential to do more than the currently envisaged three Flagship events. There is flexibility about what the events entail, and they do not necessarily have to involve the Carbon Tour's Carbon Battle Bus. In between the Flagship events, the bus will visit other sites, so additional, stand alone, locally-themed events can participate. Additional Flagship events could also be run if a greater proportion of match funding per Flagship event is offered by local authorities.
- The spatial structure for COP is that it has an inner Blue Zone negotiation area for ministers and government officials and an outer Green Zone exhibition space and programme for organisations who want to showcase their action on climate change. MN further advised that BEIS is providing funding for two **regional Green Zone events** that are to take place in November 2021 during the COP26 fortnight. These will be live streamed to Glasgow. There is a £60k budget, which requires match funding. There is a £20k budget for story telling and media, and a £35k for a management fee, as an events consultant will need to be recruited

to coordinate the events. MN advised that those who wished to participate should consider what case study or story telling opportunities they might wish to present.

- Due to time constraints, the money for the events will need to be taken from the GSEEH core budget for now, with an MoU to follow from BEIS. A paper has been put to the CPCA Board to enable the money from the core budget to be used.
- The Board raised the following questions and comments:
  - C2CLEP asked whether Brighton and Hove City Council is to be engaged about the events. MN advised that the GSEEH is currently identifying projects to showcase and will be engaging local authorities and LEPs. C2CLEP noted that this is a busy time so it would be helpful to be put the matter on their agenda as soon as possible.
  - HertsLEP advised that several local authorities in the LEP were interested, including St Albans, Stevenage and Watford. The LEP and local authorities had understood that the financial commitment was only £5k rather than £20k. HertsLEP asked whether it was possible to collaborate with others to get a Flagship event or other event stop. MN proposed that LEPs and local authorities should consider what they wanted to offer and what financial or in kind contribution they could make and send ideas to the GSEEH for collation.

**ACTION 2.** Board members to send ideas to the GSEEH (ES) for Flagship events or locally-themed stops as part of the Planet Mark Zero Carbon Tour.

- EM3LEP commented that it had not been clear as to whether the Planet Mark initiative was directed towards the LEPs or local authorities. Local authorities in the EM3LEP: Basingstoke, Winchester and Guildford, have registered an interest, with the LEP supporting their involvement. Both EM3LEP and HertsLEPs noted that the Growth Hubs were also involved. MN advised that Planet Mark has provided a link on its website for local authorities to register their interest in hosting the local stops: <https://tour.planetmark.com/> MN clarified that the arrangements for the Flagship events is a separate process and is being administered by the Regional Energy Hubs and to contact ES if interested in that.
- SELEP advised that local authorities in the LEP had considered the £20k contribution for Flagship events too great an amount to be involved. However, local authorities had not been aware of the opportunity for involvement via smaller events on the way. Kent had expressed an interest but did not have the budget to be involved. MN advised that local authorities interested in the local stops should be directed to the website or to get in touch with Planet Mark direct. MN also emphasised that the £20k contribution could be provided in kind, through provision of a venue for example, rather than financially.
- Julia Corfield, Events and Communications Officer for NALEP, who joined the meeting for this agenda item, highlighted NALEP's interest in being involved. NALEP has already connected with the Planet Mark initiative and is intending to run some 'green' events in the autumn with partners, which could be a vehicle for involvement in the Green Zone events. The NALEP events would start in July, coincide with the NALEP AGM in September, with the main event in November 2021.
- BucksLEP advised that though they were not yet involved, this was an aspiration.
- HertsLEP advised that the LEP is planning to do Herts-based COP events in November 2021, and that storytelling was to be included. The events are being planned by their Sustainable Partnership Group. There would be a drip feed of events, which would be launched at the HertsLEP annual conference and conclude with a business event in November, to be arranged in collaboration with the Growth Hub.

**ACTION 3.** Board members to send the meeting dates of LEP annual events to the GSEEH (ES).

- BucksLEP asked for further characterisation of the regional Green Zone events. MN explained that these were conference-style, place-based events, involving local authorities, community groups and businesses, that would showcase action on climate change. MN provided the example of Manchester LEPs, which were to have a coordinated programme, replicating a series of events across multiple venues. A greater

number of events was being made possible by match funding. There was scope for the GSEEH to do more with the Green Zone events, if there was matched provision of the venues and equipment needed.

- BucksLEP asked for clarification of the audience and whether this was everyone and whether other sectors such as education included. MN proposed that the LEP communication leads should be involved in developing a template for the regional Green Zone approach and that a LEP communications steering group could be convened to brainstorm ideas.

**ACTION 4.** Board members to send information about activities and interest relevant to the regional Green Zone events to the GSEEH (ES).

## 5. Large Engine Decarbonisation and KTN Innovation Challenge

- An update on this work was provided to Board members at the meeting by Paul Kemp (PK), the Energy Project Manager responsible for overseeing this initiative for the GSEEH.
- PK provided a presentation, which highlighted the following points. An update was also provided with the GSEEH Board Pack 15.06.21, which was circulated to the Board in advance of the meeting.
  - Carbon emissions from big engines are a commonly hard-to-treat issue for local authorities and they want to include options for vehicles in their net zero plans. They want to future-proof their approach and avoid stranded assets. They have difficulty with the business case, as existing, more carbon-intensive vehicles are still within their lifespan, or have seasonal use, such as gritters. Larger engine vehicles are behind other vehicles in transitioning to low carbon alternatives.
  - Working with KTN has given the GSEEH and local authorities access to technical knowledge and the market via their Innovation Exchange process. Challenge statements presenting the local authority 'ask' were launched in December 2020. A short-list of companies that responded then pitched their ideas to local authorities in March 2021. There were two challenges: Decarbonisation of big engines and zero emission fuelling infrastructure for low carbon fleets. Sixty-one businesses applied. From a short-list of eight, four respondents looked at one of the challenges, one of the businesses looked at both challenges. Eight project opportunities and two with expressions of interest for funding have been achieved from the process.
  - Some of the solutions are technology specific (EV or hydrogen) others are strategic (infrastructure or fleet upgrades). Turnkey solutions are also included. Some have wider geographical potential.

**ACTION 5.** PK to circulate to the Board a copy of the Big Engine Decarbonisation and KTN Innovation Challenge presentation 15.06.21, which sets out the pitches and projects in more detail.

- There are some additional outputs from the challenge process. A Hub Guide on the review of vehicle fleets is to be produced, the Energy Saving Trust has agreed to share information on local authorities participating in their Fleet Review programme, a spreadsheet tool enabling comparison between technical solutions has been produced, and a Net Zero Places (online) Pitch Day took place in May, allowing all those that applied to address the challenge via the Innovation Exchange, to present pitches and webinars to interested parties.
- The Board had the following comments and queries:
  - BucksLEP asked whether the local authorities had selected their preferred solution provider. PK advised that this will be dependent on the local authority procurement requirement.
  - BucksLEP also asked what lessons had been learned from the process. PK advised that in future more time and notice will be allowed for the pitching to be set up to increase attendance and there was a need to avoid scheduling it at key holiday periods. The process itself had worked very well. It is important to have follow up to generate the projects.

- C2CLEP advised that Hydrogen Sussex has potential for a widespread Ricardo project. Surrey and Sussex have their own EV strategies. There is demand-side potential. GSEEH's John Taylor is in touch and activity is visible. The Hydrogen Sussex initiative is in its early stages. There are two sides to it: high level collaboration and then partners who are actively working. The issue is how to get to delivery.

**ACTION 6.** JT to arrange a conversation around the Hydrogen Sussex project to that ensure all relevant parties are involved.

- BucksLEP noted that it is important to spread the word, not just the solutions, the services: green fleet, the spreadsheet tool, and the process, doing options analysis and being up to date. MN observed that these things can help to support procurement.
- PK observed that EV is a higher cost replacement than conventional fuel, but this can be offset by onsite generation and recharging at night, which works for buses, though not for emergency vehicles. However, carbon savings targets must be met.
- MN highlighted that there is not much network infrastructure innovation going on. The Midlands Energy Hub has mapped out the network infrastructure in the region. The GSEEH want to map what is coming forward from the private sector and identify gaps. There is also strategic need for freight and distribution. The GSEEH is developing a specification and getting quotes to develop this mapping and to bring in LEP and local authority owners to address it.
- MN asked the Board whether they would be willing to support this.
- SEMLEP confirmed that this could be discussed by Arc infrastructure group and that the LEP would be happy to support it.
- MN confirmed that it would be good to have feed into the project from the LEPs so that it meets the needs in the region.

**BOARD DECISION:** The Board agreed that they would be willing to support the GSEEH taking forward a project to map out opportunities for zero carbon transport infrastructure in the Greater South East region.

## 6. Operational Update

- An update on the various elements of the GSEEH Programme of Work was set out in the GSEEH Board Papers 15.06.21, which were circulated to Board members in advance of the meeting. MN highlighted the following elements:
- **Project Pipeline** – BEIS is going to update the Energy Hub tracker for reporting, so the programme dashboard will be updated. The current framework process, the expression of interest form and technical consultancy criteria, and the templates for project management, will also be updated to capture critical information, so aspects such as evaluation and lessons learned are brought out.
- SELEP asked whether it would be possible to have sight of the project pipeline long-list.

**ACTION 7.** MN to circulate GSEEH project pipeline long list to the Board for information.

- **Green Home Grant, Local Authority Delivery, Phase 2 (LAD2)** - Eight posts are being recruited at GSEEH for the programme. This includes two supply chain engagement posts, necessary to assist the development of the emerging supply chain. The posts are to be the subject of moderation meetings, after which offers to the chosen candidates will be made. It is expected that the new staff will be in post from July 2021.
- Mobilisation and delivery of LAD2 is being initiated. Managing agent kick-off meetings with consortia have taken place and one-to-ones with local authorities are now underway. GSEEH has handed over data to the managing agents, which comprises the local authority proposals. The LAD1A programme has been given an extension, and for LAD1B the ability to use the PAS 2030:2017 standard has been extended, so there will be concurrent LAD programmes rolling out alongside LAD2 and a lack of incentive for installers to upgrade to PAS 2030:2019.
- Contract arrangements have been awarded. Originally the intention was that the local authorities were to contract directly with managing agent and installers. This meant that the home-owners agreement and liability was with local authority. Following legal advice, GSEEH amended the contract so that the managing agent will now contract with installers and home-owners. This is how the managing agents work with ECO and it gives them more control of the installers. Managing agents can use their own supply chain for the first three

months via the procurement exceptions process and can also use the Dynamic Purchasing System. This will help speed up the roll out of the programme.

- Over 100 applications have been received via the Dynamic Purchasing System (DPS). This has resulted in ten approved suppliers, of which five can be onboarded. The shortage is due to suppliers being unable to demonstrate case studies and accreditation.
- SELEP asked what the blockers are for the supply chain to join the DPS. MN advised that some register for interest only. Some are put off by the PAS 2035 standard because it is more complex and demanding. The works being carried out under LAD1A and LAD1B are not meeting the PAS 2035 standard because it is not sufficiently understood. Product manufacturers have approached the GSEEH with concerns because their products do not meet the standard. The GSEEH has produced a measures specification that meets the appropriate quality standard and whole house retrofit approach. This will be used from July 2021 onwards. GSEEH is ahead of the ECO standard. The market is not ready. Local authorities are not sufficiently knowledgeable about quality and cannot establish whether retrofit works are compliant. The LAD programme is revealing a lot of issues, so the two supply chain roles that the GSEEH is recruiting are critical.
- SELEP asked whether there is an element of reach to the business base that is a limiting factor and could existing initiatives help, such as iConsult and LOCASE. MN confirmed this would be useful.

**ACTION 8.** MN to link the GSEEH supply chain team, when in post, to iConsult and LOCASE.

- MN advised the Board that where there were issues arising, the GSEEH changed things where they could and otherwise referred the matter to BEIS.
- EM3LEP raised the matter of being contacted for help by the supplier of a wall insulation product that they were trying to register on the DPS system, but which did not meet the PAS 2035 standard. MN advised that the author of the GSEEH measures specification is also the PAS 2035 author, Peter Rickaby. The supplier may need to redesign their product if it cannot work to the necessary quality standard. They may be able to adapt their product, or it may be suitable for use as it is in limited and specific circumstances. Other Hubs are not writing a measures specification, but leaving the matter to local authorities, and consequently local authorities are now asking for the GSEEH specification.
- SELEP asked what the feedback on the contracting process has been from local authorities. MN advised that local authorities are well protected as the managing agents have the risk and are contracting installers. The managing agents are using the specification and sending GSEEH information. The GSEEH will sign off the criteria and do due diligence. Local authorities without capacity are really pleased. Those that 'can and do' are less happy because they are also doing LAD1A and LAD1B. However, all local authorities are engaged. If the managing agents are given an impossible task by a local authority, then the funding can be moved elsewhere.
- BucksLEP asked what the deadline is for the LAD2 programme. MN advised that the LAD2 programme will conclude in December 2021. The Sustainable Warmth Home Upgrade Grant (HUG) and Local Authority Delivery Phase 3 (LAD3) will come in from January 2022. In late July/August 2021 GSEEH will need an evidence base to understand the timeframe, for example, to identify any installer shortages, but the planning currently anticipates the December 2021 timeframe.
- BucksLEP observed that BEIS should note that the supply chain is not ready and that tackling this would be a good outcome. MN advised that managing agents are PAS 2035 accredited. They have their own supply chain, so they can bring subcontractors forward and nurture the supply chain. Of the ten installers that have been approved via the DPS, these have provided case studies, which should inform what they can deliver (in theory) if the measures they provide align with what is required by local authorities.
- EM3LEP suggested that once the GSEEH supply chain staff were in post it would be good to know who they are to engage with them and to meet them. MN advised that approval was awaited from CPCA HR. The individuals who are to be made contract offers do not have knowledge of the whole geography, but between them they will provide a valuable range of expertise.
- **Sustainable Warmth Fund** - MN advised that the Sustainable Warmth Fund has been announced. This comprises £150 million HUG for off-gas properties and £200 million for

LAD3 for on-the-gas grid properties. LAD3 will be competitive, however GSEEH can bid in on behalf of consortia so will be offering its services to local authorities and be able to capitalise on the work that has gone into LAD2. BucksLEP expressed approval that having set up the LAD2 system, the GSEEH will be able to use this going forward for LAD3. EM3LEP noted that to flip back and forth between the two models of funding, from equitable allocation to competitive bidding, was frustrating and that it was logical for GSEEH to remain involved.

- **Social Housing Technical Assistance (SHTA)** - There are three social housing providers with plans and strategies and partners that are providing guides which provide the 'steps to take' to be ready to bid for social housing decarbonisation funding. Residents' engagement packs are being developed. Turner Townshend is producing final output reports. Turner Townsend will run the pilot technical assistance for the Social Housing Decarbonisation Fund.
- C2CLEP asked whether outputs from SHTA work could be linked to the Decarbonisation Academy pilots. MN advised that the issue is the total housing stock of social housing projects. The EPCs were established using Parity Projects data. The data was cleaned, then investment scenarios were run. Some might be useful for archetypes, but the need is for something in between high level EPC and granular data.

**ACTION 9.** MN to arrange call between MW and HS to investigate whether/how outputs from SHTA could be used to inform the Decarbonisation Academy pilots.

- **Modernising Energy Data Applications** – A project funded by Innovate UK. The first phase is finished. The application for a second round is now going forward. The intention is to gather data from LAD2 about retrofit to give to universities.
- **GSEEH Technical Assistance** - SELEP asked what the position was with the GSEEH technical assistance fund. MN advised that GSEEH has £80k profiled for technical assistance. When end of year is completed, the GSEEH can confirm what funding is available and provide options. A Board workshop could then deploy it and look at the outcomes wanted and the timeline. MN explained that projects are not hitting that point of being ready enough for technical assistance or GSEEH is providing the support inhouse and then going to market. GSEEH also expects reasonably advanced projects to use the funding support rather than scoping ones.

## 7. Forward Plan

- The latest version of the GSEEH Board's Forward Plan was provided to the Board in advance of the meeting with the GSEEH Board Papers of 15.06.21.
- **Public Sector Decarbonisation Skills Fund** – MN highlighted the new £1.3 million fund to be administered by the GSEEH. The purpose of the fund is to take local authorities to investment case. Plus, there will be technical funding available to call off for specific needs. A new team within the GSEEH will be recruited to administer the fund. This will include an auditor, a heat engineer and an electrical engineer.
- SELEP asked what the GSEEH role is in the Public Sector Decarbonisation Skills Fund. MN explained that the fund is a more cost-effective way to support local authority feasibility work for capital bids than individual local authorities commissioning individual consultants. GSEEH is employing a team of people to do the work and extra experts can still be called in if required. The programme will run for two years with FTE staff to be confirmed. It will support a range of public sector organisations as well as local authorities. GSEEH will develop a framework and criteria to enable local authorities with lack of capacity and capability to benefit. A paper is going the CPCA Board at the end of June 2021 and GSEEH will then progress recruitment.
- **COP26** – EM3LEP proposed that COP26 be added to the Forward Plan as a standing item for a small update at each forthcoming GSEEH Board meeting.

**BOARD DECISION:** Add Public Sector Decarbonisation Skills Fund to the GSEEH Board forward plan and add COP26 as a standing item.

**ACTION 10.** MN to add Public Sector Decarbonisation Skills Fund to the GSEEH Board Forward Plan and COP26 as a standing item.

- **BEIS Thinking on Energy Hub Boards & Governance** – MA advised that Patrick Allcorn of the BEIS Local Energy Team is speaking in turn to each Regional Energy Hub Boards about the Energy Hub Boards and their governance and to provide an update on BEIS

thinking. MN proposed that this would be useful for the Board to hear in advance of finalising the GSEEH Board Terms of Reference.

- EM3LEP concurred that this would be helpful.
- SELEP confirmed that knowing the direction of thinking and ambition would be welcome. Hearing from Patrick Allcorn in the context of the LEP review would be helpful and that clean growth remains on the agenda for the LEPs going forward.
- C2CLEP affirmed that since the LEP review is currently underway, strategic alignment between the LEPs and the Local Energy Hubs is needed. There was also the issue of funding to resource the LEP representatives to participate in the Energy Hub Boards.

**BOARD DECISION:** Patrick Allcorn, BEIS to attend the Board meeting 13.07.21 to give an update on BEIS thinking about the Local Energy Hub Boards' role, including the context of the LEP review.

- SELEP observed that it is critical that the alignment is something more than giving feedback through Patrick Allcorn and advised that the LEPs have a working group which is putting forward views and that the LEP network is responsible for putting proposals forward.
- MN asked for clarification about the LEP timeline and whether this fitted with the GSEEH Board 13.07.21 meeting. SELEP advised that the meeting should ideally be done before the summer recess and before July 2021.

**ACTION 11.** MN to explore whether it is possible to arrange a call with Patrick Allcorn and LEPs in advance of the 13.07.21 Board meeting concerning the future role of the LEPs in the Energy Hubs.

- SELEP suggested that the chair of the relevant LEP working group could be put in touch with Patrick Allcorn, and that LEP network leads needed to be connected to BEIS. The LEP review is not a review of performance, but a look at the new funding coming forward, and to establish what the role and remit of the LEPs is going forward, given that funding goes directly to local authorities, and LEPs no longer administer capital funding. Patrick Allcorn could close the loop and inform the discussions.
- MN advised that Patrick Allcorn would like to feedback on what function LEPs should have in the Local Energy Hubs going forward. Patrick wants to know what form and function is needed to support the Energy Hubs. BucksLEP observed that if Patrick Allcorn has thoughts already about this, then that would be good to hear.
- SELEP advised that Roger Marsh, Leeds City Region LEP, is leading the Form and Function Group and that Cathy Flack, EM3 LEP, leads the Objectives and Functions Group.
- C2CLEP asked concerning funding, whether BEIS intends for LEPs to continue support the work of Local Energy Hubs and, in view of the LEP Review, if they will be resourced to do so in future. C2CLEP has undertaken reorganisation which focusses on project delivery and supporting partners to deliver projects. Their callout for a pipeline of regional projects has brought expressions of interest on a number of net zero projects. It would be good to discuss how these types of projects can be supported between the skills, expertise and capacity available between LEPs and the Energy Hub team. It was agreed a meeting would be set up between C2CLEP and Maxine to discuss this.

## 8. Any Other Business

- **Thanks** – The Chair thanked the Board members for their participation and MN for taking them through the meeting.

## 9. Dates of Future Meetings

**BOARD DECISION:** The next GSEEH Board meeting, **13 July 2021**, 10:00-12:30, is to take place virtually, using the Microsoft Teams software facility.

- Subsequent Board meeting dates are scheduled 10:00-12:30, to take place virtually, on the following dates:
  - 7 September 2021
  - 19 October 2021
  - 7 December 2021
  - 25 January 2022

**Minutes approved by Board Chair, Ed Barlow (Buckinghamshire County Council) -  
Buckinghamshire Local Enterprise Partnership, as a true and accurate record.**

**SIGNATURE**

**DATE**